### HIGHLEY PARISH COUNCIL

**An ordinary meeting of Highley Parish Council was held on Tuesday 5th October 2021 at 7pm at the Severn Centre, Highley**

**Present**: Vice Chair, P.Vinall, T.Quinn, M .Moore, , J.Rakic , M.Williams ,J.Marshall, E.Moore

**01 Apologies for absence and reasons for absence :** Cllr.D.Tremellen, N.Barker, J.Law – illness. Clr.T.Pinches – holiday . Cllr.Waterson – family commitments

**Absence no aopolgies- Cllr.Thakrar**

**02. Churchyard Feasibility Study** – Mr/R.Addlington unable to attend meeting due to having to isolate with Covid. He had sent a email to the Council stating that the quote for the feasibility study had come in at £4100. £100 above the original grant from Highley Parish Council. RESOLVED to pay the extra £100

**03 To confirm the minutes of the meetings dated 5th October 2019 –** with the alteration to the meeting of Chair, D.Tremellen and not Vice Chair, agreed that the minutes were a true and correct record.

**04. Matters Arising**

Youth Project – Update from Cllr.Vinall. Report sent to all Councillors

Dome (Severn Centre – Halo have tried to remove Graffiti/ Unable to do so. Now going to repaint Dome.

Civic Awards and Christmas Light Switch on – To be hed on 27th November 2021 from 12pm to 1pm. .

Meeting with Matthew Mead regarding Welcome Back Fund and High Street Clean up Works. – Clerk said meeting held and work to be carried out included jet washing all block pavers, repainting of railing around the car park and next to Village Farm Shop,cleaning of all notice boards and benches. Christmas Light Switch on Event. – Parish Council to put work in hand and pay for events and then claim the funds back from Shropshire Council.

Sustainabilty and Climate Workshop – Cllr.E. Moore sent a report on the workshop. Discussions took place on Climate Change. AGENDA for next meeting.

Community Foundation – Report from Visit – Cllr.J.Marshall gave a report on the meeting which he said had been well attended.

**05.Correspondence**

Local Policing Charter – Clerks invited to a meeting with Superintendent Stu Bill to brief Clerks on the Local Policing Charter Thursday 11th November . Police Charter attached for your reference

SALC – News in Brief – sent to all Councillors

A.Rodgers – Resignation Letter

Shropshire Council – Road Closure – Priors Moor Brook Billingsley 6th to the 10th December.

SALC – AGM Friday 19th November 2021 6pm via

zoom

**06. Planning**

Reference: 21/04927/CPE (validated: 15/10/2021)

Address: Romyra, Annexe , Blything Court, Highley, WV16 6JL

Proposal: Application for Lawful Development Certificate for the existing use of annex as a separate dwelling – RESOLVED NO OBJECTIONS

Reference:21/04626/FUL (validated: 08/10/2021)

Address: 2 Carlton Rise, Highley, Bridgnorth, Shropshire, WV16 6EN

Proposal: Erection of a two-storey side extension and single storey rear extension – RESOLVED NO OBJECTIONS

07. Severn Centre Management Fee – RESOLVED to pay XXXXXXXX

08. Severn Centre Contract and Report from meeting. – Contract sent to all Councillors. No changes on the Highley Parish Council schedule. Shropshire Council have taken out

09. Code of Conduct – RESOLVED to adopt new Code of Conduct.

10. Shropshire Councils Report

11,Finance – M.E.Preston – Salary. HMRC Tax & NI. S.J.Maintenance – Maintenance Work. Severn Centre – Room Hire. Dar Woodhouse-Adamson – Plants. B.A.Shorthouse – Skip Hire – Plus any other Cheques that come in prior to meeting.

**00.Parishioners Time - No Comments**

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AGENDA NEXT MEETING: Queens Jubilee Celebrations

 War Graves

 Resignation of Chair

Signed: Chair ………………………………….. Date: ……………………………………………..