

HIGHLEY PARISH COUNCIL

81 Woodhill Road, Highley, Bridgnorth, Shropshire, WV16 6HU

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Date: 26th March 2018

To: All Parish Council members

The Public and Press

You are summoned to attend an Ordinary meeting of Highley Parish Council which will be held on **Tuesday 3rd April 2018 at the SEVERN CENTRE, HIGHLEY at 7.00pm** for the transaction of business as set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting.



ELLA PRESTON

CLERK TO HIGHLEY PARISH COUNCIL.

AGENDA:

00. Parishioners Time (15 minutes) Speaking at a Meeting - You do not have the right to speak at a meeting unless invited to do so by the Council. If you wish to speak then you must contact the Clerk beforehand or make yourself known to the Clerk/Chair at the start of the meeting.

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interest maintained by the monitoring officer.

01. Apologies for absence.

02. To confirm the minutes of the meetings dated 6th February 2018

03. Matters arising from minutes

Youth Council/Skate Park – Update – Cllr G.Court

Noise from Highley Penn Factory – Update – Cllr. G.Court

CCTV Funding Application – meeting on 12th April

04. Correspondence:

Shropshire Council – Town and Parish Council Neighbourhood Plans

SALC – Planning Training September 2018

SALC – March Bulletin.

SALC – information on Neighbourhood Fund

SALC – Affiliation Fees

SALC – March Affordable Housing Newsletter

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SALC – Planning Training 19th June 2018
Severn Valley Country Park – Minutes from meeting
Shropshire Council – LPR Update from Planning Policy
Shropshire Council – Road Closures for Bridgnorth Walk

Plus any correspondence that comes in prior to meeting.

05. To look at any planning applications received.

18/01108/FUL (validated: 20/03/2018)
Address: 9 Woodhill Road, Highley, Bridgnorth, Shropshire, WV16 6HJ
Proposal: Formation of an access

06. Light Orchard Street/Coronation Street. – From last meeting

07. DRB Disclosure Checks – For Cllr. Court and Clerk E.Preston for working with young people/vulnerable people through the youth council and other projects that may arise.

08. Data Protection Act – Report from Meeting – Cllr. Court

- a. Parish Council email account – to set up new email account for Parish Council and Councillors.
- b. Parish Council Laptop – to look at the purchase of a new Laptop for Parish Council Clerk.
- c. Memory Sticks for Councillors and Hard Drive for Clerk

09. Highley Carnival/Fete Day – Cllr.Tremellen – to inform the Parish Council of the arrangements for the day.

10. Shropshire Councillors Report. – Report Enclosed

**11. Finance: Accounts outstanding: Clerks Salary. Post Office Counters -Tax and National Insurance.
SALC – Affiliation Fees, SALC - Training**

Plus any cheques that come in prior to meeting.

CORRESPONDENCE

All correspondence and plans will be available for inspection by Parish Councillors prior to the meeting by contacting the clerk or from 6.30pm on the night of the Parish Council meeting. Parish Councillors if you wish any item to be discussed at the meeting please inform the clerk.