

HIGHLEY PARISH COUNCIL

81 Woodhill Road, Highley, Bridgnorth, Shropshire, WV16 6HU

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Date:

To: All Parish Council members

The Public and Press

You are summoned to attend an Ordinary meeting of Highley Parish Council which will be held on **Tuesday 5th September 2017 at the SEVERN CENTRE, HIGHLEY at 7.00pm** for the transaction of business as set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting.



ELLA PRESTON

CLERK TO HIGHLEY PARISH COUNCIL.

AGENDA:

00. Parishioners Time (15 minutes) Speaking at a Meeting - You do not have the right to speak at a meeting unless invited to do so by the Council. If you wish to speak then you must contact the Clerk beforehand or make yourself known to the Clerk/Chair at the start of the meeting.

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interest maintained by the monitoring officer.

01. Apologies for absence.

02. To confirm the minutes of the meetings dated 4th July 2017 and 9th August 2017

03. Matters arising from minutes

04. Correspondence:

SALC – Information Bulletin – AGM 28th October. Area Committee Meeting – 20th September,

Training – 13th September – Planning Negotiation Part 2

Shropshire Council – Consultation event for Shropshire Councils Draft Parking Strategy 11th September 2017 at Shirehall.

SALC – Data Protection Regulations Training - 8th November 2017 – at Shirehall

SALC – Neighbourhood and Other Plans training – 28th September 2017 – at Shirehall

Residents of Clee View – Trees at rear – letter enclosed

Crane Quality Counselling – request for donation

Shropshire RCC – Newsletter

Bridgnorth Crucial Crew – Thank you letter for donation.

Shropshire Wide 20mph conference – 30th September 2017

Academy, Forum and Community & Voluntary Sector Assembly Consultation – 22nd September 2017 – Royal Shrewsbury Hospital.

25th August 2017

05 To look at any planning applications received.

17/03890/FUL – Erection of single storey function room/dining room to existing Inn with associated works – Ship Inn Severnside Highley

17/03498/FUL - Erection of 2 semi-detached bungalows with associated parking and temporary siting of a static caravan. Former Builders Yard Church Street Highley Shropshire

06. Scout/Brownie Hut – Grant Application – from last meeting

07. Rules for Grant Applications – from last meeting

08. Request for Donation towards Tree Works – St. Marys Churchyard.

09. Parish council Accounts – External Auditors Report

10. Severn Centre – Future Options – to agree Management Agreement – letter enclosed.

11. Layby Village Centre – Councillor Barker – email enclosed.

12. Shropshire Councillors Report. – enclosed.

13. Finance: Accounts outstanding: Clerks Salary. Post Office Counters -Tax and National Insurance. Severn Centre – Churchyard Maintenance – August.

Cheques signed in August - Severn Centre – Churchyard Maintenance June/July. Severn Centre –

Room Hire, Viking Direct – Stationary. Bill White Nurseries – Plants. N.Power – Street Lights.

Information Commissioner – Registration Data Protection Act. Jody Pietragallo – Watering of Plants

Plus any cheques that come in prior to meeting.

CORRESPONDENCE

All correspondence and plans will be available for inspection by Parish Councillors prior to the meeting by contacting the clerk or from 6.30pm on the night of the Parish Council meeting. Parish Councillors if you wish any item to be discussed at the meeting please inform the clerk.