

HIGHLEY PARISH COUNCIL

The Annual meeting of Highley Parish Council was held on Tuesday 7th May 2019 at 7.00pm at the Severn Centre, Highley.

Present: Cllr. G.Court – Chair, Cllrs. R.Honeybourne, A.Honeybourne, P.Vinall, J.Law, N.Barker, D.Bayley, D.Thakrar, M.Brooks, P.Atkinson, J.Marshall, D.Tremellen

Clerk: Mrs.E.Preston

Parishioners - 2

00. Parishioners Time - No Comments

Declaration of Pecuniary interests: Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interest maintained by the monitoring officer.

01. Elections of Officers

Following voting Councillor George Court was elected Chair of Highley Parish Council
Councillor N.Barker and Councillor D.Thakrar were elected joint Vice Chair

Churchyard Maintenance Working Party – Councillor J.Law added to the Group

Footpath Officer/Tree Warden

Councillor P.Vinall elected to this position

All other Committees/Working Parties to remain with the same Councillors on the Committee.

02. Apologies for absence. Apologies received R.Broome - Holidays M.Phipson – work commitments - **RESOLVED** to accept apologies. Concern expressed regarding the number of meetings attended by Cllr. Phipson. Chair to contact Cllr.Phipson to discuss the issue

03. To confirm the minutes of the meeting dated 2nd April 2019. Following amendment correcting the spelling of Defibrillator it was **RESOLVED** to confirm the minutes as a true and correct record. Chair signed the minutes.

04. Matters arising from minutes:-

CCTV –Police and Crime Commissioner – Awaiting start date from Technical Services .

Severn Centre Disabled Hoist - .Severn Centre Manager is looking at the disabled hoist for the pool.

Parking Bays Village Centre/Entrance to Bache Arms Car Park– Meeting held with Graham Downes.

He measured up the parking bays and will now pass on the information for the Parish Councils request for waiting restrictions to be placed on the three bays in the village centre . He also

measured up the area in Coronation Street near to the Bache Arms Car park entrance for extending the yellow lines.

Castle Inn Update – Shropshire Councillor Madge Shineton who has been covering whilst Councillor Tremellen was off work has continued to talk to Shropshire Council regarding the condition of the Castle Inn. Both Public Protection and the Empty Homes Team are still investigating this issue. The Public Protection Team have asked for information on other Parishioners who were concerned about the Castle as they had only received complaints from the Parish Council. Clerk to arrange a meeting with the other parishioners and Shropshire Council so that they can here concerns directly from Parishioners.

Bus Shelter Clee View – Chair G.Court reported that Shropshire Council had looked at this area and said that it would not be possible to put a Bus Shelter in this location due to the restriction on vision for anyone coming out of the rear of Clee View

Annual Parish Meeting – Civil Enforcement – Civil Enforcement Officers had been out in the village to the areas requested by Parishioners at the Annual Parish Meeting. They will visit the areas again sometime in the future.

Mr .P. Nutting - Clerk has written to Shropshire Council Leader Cllr.Nutting regarding roadworks in Highley but has not yet received a reply. Clerk to continue to chase this issue up with Shropshire Council.

05. Correspondence:

Shropshire Council – Briefing note for Town and Parish Councils - Review of A-Boards Policy & Process – Gary Parton, Traffic Manager, Street Works Team.

SALC – Information Bulletin

SALC – GDPR Training

SALC – Planning and Cil Training – Cllrs D.Thakrar and P.Vinall booked to attend. Cllrs.

A.Honeybourne and R.Honeybourne also asked to attend. Clerk to ask SALC if there are any spaces still available on this course.

SALC – Funding and Governance Training – 10th May 2019

Severn Valley Country Park Bulletin

Shropshire Council – Information on High Street Clean-up campaign

Church Street – A parishioner wrote expressing his concern about parking in Church Street.

Following discussions it was **RESOLVED** that the Parish Council write to Shropshire Council to ask them to again look into this issue to see if there was any way to resolve the problem.

Mallatite Ltd _ Information on Electric Vehicle Charging Points.

SALC – Information regarding Town & Parish Councils – VE Day 75 Celebrations

Shropshire Council – Information on the Community Infrastructure Levy - Local Fund

Severn Valley Country Park – Bulletin

Highley Companions – wrote to the Parish Council to thank them for giving a grant to enable the group to continue to operation.

06. To look at any planning applications received.

Planning Decision

18/02555/FUL (validated: 05/06/2018) - Address: Proposed Residential Development Land West of 5 Carlton Rise, Highley, Shropshire - Proposal: Erection of one detached dwelling and associated works (amended plans). Decision: Grant Permission

07. Defibrillator – Shropshire Council have written to British Telecom confirming that they have no objection to the telephone box at Ashleigh Gardens being taken out and used as a Defibrillator point.

08. Smart water – Issue brought up at Annual Parish meeting. No interest shown by Parishioners.

09. St. Marys Churchyard – Grant for Churchyard **RESOLVED** that a grant of £3,500 be given towards the maintenance of the Churchyard. Cllrs. R. Honeybourne and A.Honeybourne left the room and did not take part in any discussion due to an interest.

10. Severn Centre – Annual Grant – RESOLVED that a grant of £24,000 (+vat of £4,800) be given. Severn Centre – Monthly KPIs – Clerk has spoken to Severn Centre Manager who is looking into why we have not received this information as per the contract. Clerk also to contact Mr .P. Davis at Shropshire Council to see if they have been receiving the information.

11. Highley Place Plan Document - Comments – No comments

12. SALC – Afflation Fees - **RESOLVED** that the £1,184.32 Fee be paid

13. Highley Companions – Grant Request for Dementia Buddies – request for a grant of £100 towards the purchase of Dementia Buddies. **RESOLVED** that Highley Parish Council purchase these and give them to the group

14. Finance:

N.Power	Street Lighting	959.49
H.M.Customs & Revenue	Tax and National Insurance	72.76
M.E.Preston	Salary	967.16
SALC	Affiliation Fees	1184.32
Severn Centre	Grant	28,800.00
Came & Co.	Three year insurance contract	1,224.80
N.Power	Street Lighting	3623.50
S.J.Maintenance	Maintenance work	45.00
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St. Marys Church	Grant	3,500
Highley Companions	Dementia Buddies Grant	100.00
Highley Bowling Club	Grant 137	2,600.00

Meeting closed 8.55pm

Signed

Date: