### HIGHLEY PARISH COUNCIL

**An ordinary meeting of Highley Parish Council was held on Tuesday 4th April 2023 at 7pm at the Severn Centre, Highley.**

**Present**: Chair P., Vinall, Councillors; D.Thakrar, T.Quinn, E.Moore, T.Pinches , J.Law, M.Moore, J. Griffin

Clerk: H. Bowkett

Parishioners: Brian Bunar, David Bradley and Roy Addlington

**00. Parishioners Time**

David explained that he has a footpath bordering his property and how this has caused issue for him over his 40 years of residence within this property. He has witnessed vandalism, aggressive behaviour, littering and misuse of the footpath. Mr Bradley has formed a proposal to change the location of the footpath which he has completed in liaison with the owner of the field where the footpath is located. He has completed a letter containing these details along with a map and a sketch. He has also consulted the chairman of the rambler’s association and further to this the appropriate contacts at Shropshire Council who have stated it seems an appropriate and reasonable proposal. The total estimated cost is around £4000, which Mr Bradley has explained he is willing to pay as this is a problem which he needs resolving. Mr Bradley is hoping to take this further and begin the application form to kickstart the process.

Mr Bunar attended the meeting to discuss traffic management along Borle Mill and Netherton Lane and brought some hand drawn maps alongside an agenda of proposed changes. Mr Bunar explained as a resident of Borle Mill he experiences speeding, littering, fly tipping, excessive damage to road surface and lack of passing places. Mr Bunar stated he has experienced aggressive behaviour when he has confronted dangerous and speeding drivers. Mr Bunar would like Borle Mill to be made a 30mph zone. Cllr P. Vinall explained that this has been an issue raised many times previously. It was suggested for this to be raised with Shropshire Councillor Mark Williams and this is something that would need to be proposed to Shropshire Council.

Roy Addlington attended to invite all councillors to the ordination of the new Rector at 7pm on Tuesday 18th April at St Mary’s Church. Mr. Addlington explained that Councillor attendance would be very beneficial.

**01. Apologies for absence and reasons for absence**

Cllr J. Marshall for personal reasons, Cllr E. Carter for personal reasons, Cllr A. Rodgers due to holiday, Cllr C. Stanley due to work commitments.

It was RESOLVED TO ACCEPT the apologies received.

Cllr J. Felix absent without apologies.

**02.To confirm the minutes of the meetings dated Thursday 2nd March 2023**

It was **RESOLVED TO ACCEPT** the minutes dates Thursday 2nd March 2023.

**03. Clerks Update**

Since the last full Parish Council meeting, I have been following up on a refund from Kier and began the claim process with them regarding the work on Redstone Drive. This claim has now been successful, and we now await funds being released to us within the next two weeks.

Litter picking equipment has been ordered and we are awaiting its delivery from Shropshire Council. I am in the process of arranging a community litter pick in conjunction with the school. Once the date has been confirmed I will share with all councillors and councillor attendance is needed if available. Further to this Cllr E. Moore has liaised with community members to form a volunteer litter picking group. Once Cllr. Moore has further details on this and any litter picking dates these will be shared with Council.

Concerns have been escalated to the Policing Sergeant Kate Oen regarding communication with our local policing team and also concerns regarding recent vandalism and graffiti. Sergeant Oen has stated that they are not having a large number of vandalism or ASBO reported and without the crimes being reported it is harder for action to be taken or progress made. After further talks with our local policing team I am hoping for better communication with them moving forward. Due to the nature of rota’s, sickness, and annual leave it can leave Highley with either one or no officers on duty covering Highley.

The Severn Centre has informed the Parish Council that the swimming pool will be open for a slightly reduced season this year- this is due to dramatically increased utility prices. It is a national struggle for most swimming pools since the energy crisis.

The Astbury have had further lodge deliveries this month- which I have communicated as far as possible to help minimise any disruption within the village.

The plant matting which was ordered has now arrived ready to be used this year. A new grit salt bin has been provided on Station Road following the damage of the previous one.

We are still awaiting communication from Shropshire Council regarding the proposed formal crossing on the main road in close proximity to Highley Primary School. This has been chased up by both myself and Mark Williams the Shropshire Councillor.

The open morning to be held at the Severn Centre on Saturday 8th April has now been cancelled due to lack of interest.

**04.Correspondence**

D. Bradley- Letter regarding footpaths which has been received by all councillors. Mr Bradley is looking to change location of the footpath bordering his house. Cllr E. Moore explained that she has visited the location of the site in question and spoken to Mr. Bradley regarding this. Cllr E. Moore has also liaised with Stephen Rodenhurst to help advise Mr Bradley. Mr Bradley would need to produce an application to the appropriate legal and footpath department at Shropshire Council. The appropriate procedure needs to be followed before it will come to Highley Parish Council through the normal planning application routes.

SALC- Information Bulletins

Shropshire Council- Customer Service Centre Opening Times Consultation- Individual comments can be made as required.

SALC- The Communities Prepared Shropshire and Telford & Wrekin Community Emergency Planning Programme. It was noted that this was free of charge. This may be useful to the emergency planning committee. Cllr E. Moore has volunteered to attend this.

Highley Medical Practice- Latest Press Release which has announced the news that Bridgnorth Medical Practice has now taken over Highley Medical Practice and has won the tender. It was expressed that it was disappointing that Highley Parish Council were not involved or made aware of this prior to the public announcement on Facebook, despite the heavy involvement Highley Parish Council has had throughout this process. Highley Parish Council is waiting finalisation of a date for a further public information evening regarding the medical practice.

Richard Knight- Donkey Bridge work is to be carried out in the Summer of 2023.

Shona Butter- It has been stated that an officer will be attending to investigate the bridleway in question.

Highways- New England Lane and Netherton Lane have been addressed within the new years budget to have extensive repair work carried out.

**05. To appoint a new street light maintenance contractor- quotes circulated**

It was **RESOLVED TO ACCEPT** to delegate this decision to the revenue and resource committee.

**06. To appoint a Christmas Light Installation company- quotes circulated once received.**

It was **RESOLVED TO ACCEPT** to delegate this decision to the revenue and resource committee.

**07. The Upcoming Coronation of the King**

It was noted that the upcoming Coronation of the King is taking place in May. Cllr. E. Moore asked if anything was being done to celebrate this occasion within Highley, it was also noted that the screening of TV events will be allowed for free. The community nominations link has been shared via email and councillors can put any nominations forward as they wish.

**08. To appoint a Landscaper for this years Village flowers**

Cllr E. Moore has completed a lot of work within the parish regarding our village assets and work that needs completing within the village to ensure our flowers this year are the best they can be. Thanks was noted for her hard work in the hours she has spent completing this. Cllr E. Moore explained the £2350 which includes two seasonal maintenance visits. It was **RESOLVED TO ACCEPT** this quote.

**09. To approve this year’s Hanging Baskets**

Unfortunately, no quotes have been received in time. It has been extremely frustrating for the Clerk who has spent a large amount of time chasing this matter.

It was **RESOLVED TO ACCEPT** to delegate this to the revenue and resource committee.

**10. Reports (if available) to be circulated**

1. **Shropshire Councillors Report** received by all councillors. It was noted that Shropshire Councillor Mark has sent his apologies due to personal reasons is unable to attend the meeting.
2. **Policing Report-** The recent acts of vandalism and graffiti were noted by council. This has been addressed by Highley Parish Council to the police through the Clerk and Chairman P. Vinall.

**11. Planning applications received**

**Applications:**

**PLANNING REFERENCE:** 23/00965/VAR

**DEVELOPMENT PROPOSED:** Removal of Condition No. 5 (Hours of use) attached to planning permission 21/01104/FUL dated 15 July 2021

 **LOCATION:** Netherton Workshops, New Road, Highley, Bridgnorth, Shropshire. OS **REFERENCE:** 374270 - 282980

**APPLICANT:** Netherton Tech Park Ltd

Cllr E. Moore left the room for the discussion of this item due to personal interest in this matter. It was recommended that the occupancy restrictions are to be enforced as stated within the application.

**PLANNING REFERENCE:** 23/01248/FUL

**DEVELOPMENT PROPOSED:** Erection of extensions, alterations, and associated works **LOCATION:** 3 Fir Tree Cottages, Woodhill Road, Highley, Bridgnorth, Shropshire. OS **REFERENCE:** 373272 – 284715

**APPLICANT:** Mr Peter Younger

It was resolved to support this application with no objection. Cllr E. Moore and Cllr P. Vinall abstained from taking part.

**12.Finance:** H. Cordey – Salary. HMRC Tax & NI, EE parish council mobile phone, Medic UK defibrillator pads, EON streetlight maintenance, Office and Severn Centre Room Hire, Plus any cheques that come in prior to the meeting.

|  |  |  |
| --- | --- | --- |
| EON  | Street Light Maintenance  | 938.97 |
| Eileen Moore  | Expenses  | 72.79 |
| MedUk Group Ltd | Defibrillator Pads  | 59.94 |
| Severn Centre  | Youth Club Room Hire | 150.96 |
| Severn Centre | Office and Room Hire | 460.48 |
| Holly Bowkett  | Salary  | 1057.09 |
| HMRC  | Tax and NI  | 4.19 |
| EE | Mobile Phone  | 33.60 |

Signed Chair…………………………………………………… Date…………………………………………………………………….