HIGHLEY PARISH COUNCIL

Clerk: Mrs. H. Bowkett

Severn Centre, Bridgnorth Road, Highley, Nr. Bridgnorth WV16 6JG

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To: Highley Parish Councillors

The Public and Press

You are summoned to attend **the extraordinary meeting of Highley Parish Council** which will be held on Tuesday 8th August 2023 at 6.30pm at the Severn Centre, Highley for the transactionof businessas set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting. If you wish to speak at the meeting, please contact clerk/chair prior to the start of the meeting.

Holly Bowkett Tom Quinn

Clerk Highley Parish Council. Highley Parish Council Chair

**Agenda**

**00. Parishioners Time**

**Speaking at a Meeting** - You do not have the right to speak at a meeting unless invited to do so by the Council.

***Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member’s interest maintained by the monitoring officer.***

**01.Apologies and reasons for Absence**

**02.To confirm the minutes of the meetings dated Tuesday 4th July 2023**

**03. To confirm the employment of new Parish Clerk for Maternity Cover- contract to be circulated.**

**04. Grant request from Highley Golf Fest- to be circulated once received.**

**05.Correspondence- Including emails circulated to councillors and anything received after publication of the agenda**

SALC Bulletin

Christians Against Poverty- Donation Request

Road Closure- Listley Street 10th September

Save our Shropshire- Birthday Celebration Advertisement

NALC- Chief Executive bulletin

NALC / LGA Democracy in Action Joint Online Event - 14 November 2023

SALC- Place Plan & Neighbourhood Development Plan submissions VERGE & NATURE RECOVERY

**06. Planning applications received- plus any further applications after issue of Agenda**

**07. Reports (if available) to be circulated.**

1. **Shropshire Councillors Report**
2. **Policing report- circulated.**

**08 .Finance:** H. Bowkett– Salary. HMRC Tax & NI, EE parish council mobile phone, Severn Centre Fees for room and office hire, Youth club room hire, plant watering services, Plus any cheques that come in prior to the meeting.