HIGHLEY PARISH COUNCIL

An extraordinary meeting of Highley Parish Council was held on Tuesday 8th August 2023 at 6.30pm at the Severn Centre, Highley.

**Present**: Chair T. Quinn, Councillors; T. Pinches, P. Vinall, E. Moore, C. Stanley, A. Edwards

**Clerk:** H. Bowkett

**Shropshire Councillor:** Mark Williams

**Parishioners:** Alison Palmer

**01.Apologies and reasons for Absence**

Councillors A. Rodgers and D. Thakrar due to holiday, Councillor E. Aspin due to personal commitments, Councillor J. Griffin due to personal reasons.

It was **RESOLVED TO ACCEPT** these apologies.

Councillors J. Law and J. Felix absent without apologies.

**02.To confirm the minutes of the meetings dated Tuesday 4th July 2023**

It was **RESOLVED TO ACCEPT** these minutes.

**03. To confirm the employment of new Parish Clerk for Maternity Cover**

It was **RESOLVED TO ACCEPT** to employ Alison Palmer for a period of 12 months to cover Clerk Bowketts maternity leave based on the contract provided and agreement of initial employment expenses.

**04. Grant request from Highley Golf Fest**

It was **RESOLVED TO ACCEPT** to pay the grant request of £200 to Highley Golf Fest to cover the cost of skip hire.

**05.Correspondence-**

SALC Bulletin

Christians Against Poverty- It was agreed to display the poster but to not pursue the request for funding.

Road Closure- Listley Street 10th September

Save our Shropshire- Birthday Celebration Advertisement

NALC- Chief Executive bulletin

NALC / LGA Democracy in Action Joint Online Event - 14 November 2023

SALC- Place Plan & Neighbourhood Development Plan submissions VERGE & NATURE RECOVERY

**06. Planning applications received- plus any further applications after issue of Agenda**

PLANNING REFERENCE: 23/03199/FUL

DEVELOPMENT PROPOSED: Erection of a two-storey side and single storey rear extension LOCATION: 1 Montrose Villas, High Street, Highley, Bridgnorth, Shropshire.

OS REFERENCE: 374166 – 2834

It was **RESOLVED TO SUPPORT** this application.

**07. Reports (if available) to be circulated.**

1. **Shropshire Councillors Report**- none received but Councillor Mark Williams present and shared his recent marketing letter which was distributed to all Highley Parishioners.
2. **Policing report- received by councillors.**

**08. Finance:**

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| --- | --- | --- |
| EE | Mobile Phone | 38.44 |
| HMRC | Tax and NI | 46.04 |
| H. Bowkett | Salary | 1057.09 |
| 1. Palmer | Microsoft Office Expenses | 79.99 |
| Severn Centre | Room and Office Hire | 415.30 |
| S. Bowkett | Plant Watering Services | 800 |
| DK Landscaping | Hagg Corner Clearance | 1000 |

It was **RESOLVED TO ACCEPT** to pay these invoices.

Signed Chair………………………………………….. Date…………………………………………………