HIGHLEY PARISH COUNCIL

Clerk: Miss A. Palmer

Severn Centre, Bridgnorth Road, Highley, Nr. Bridgnorth WV16 6JG

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To: Highley Parish Councillors

 The Public and Press

You are summoned to attend **the ordinary meeting of Highley Parish Council** which will be held on Tuesday 5th December 2023 at 7pm at the Severn Centre, Highley for the transactionof businessas set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting. If you wish to speak at the meeting, please contact clerk/chair prior to the start of the meeting.

A. Palmer

Alison Palmer

Clerk to Highley Parish Council.

**Agenda**

**00. Parishioners Time**

**Speaking at a Meeting** - You do not have the right to speak at a meeting unless invited to do so by the Council.

***Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member’s interest maintained by the monitoring officer.***

**01.Apologies and reasons for Absence**

**02.To confirm the minutes of the meetings dated Tuesday 7th November**

**03. Clerk’s Update**

**04.Correspondence -plus any further correspondence after issue of Agenda**

Road Closure – Button oak Feb 2024

**05. Reports (if available) to be circulated.**

1. **Shropshire Councillor Mark Williams**
2. **Policing report**

**06. Grant Application – Highley Girl guiding Group £680** – information and application shared to council and on SharePoint

**07. Airband request to install radios to 10% of Highley lamp-posts** – information shared with Council in advance.

**08. Working groups Updates:**

Communications and Events working group meeting prior to Christmas Lights

(update of event from Cllr Pinches)

Police Working Party have now made formal arrangement to meet.

New Working groups poster created and shared.

**09. Dates for 2024 Full council meetings to be approved – shared with councillors**

**10. Planning applications received- plus any further applications after issue of Agenda.**

Ref: 23/04278/FUL Whitehouse Farm Barn, Netherton WV16 6NJ – erection of annexe building to the main dwelling.

**11. Finance:**

H Bowkett & A Palmer Salary, HMRC tax and NI, EE mobile phone, Severn Ctr room & office hire, A Palmer lanyards and wallets, Winning strategies for funding training Cllr Moore, HPC stickers for lights event, Severn Valley Country Park Annual payment, The Animal Man entertainment.

Rialtas finance training and Clerks training – approved retrospectively by Revenue and Resources due to urgency required.

**Plus any invoices that come in prior to the meeting.**