

HIGHLEY PARISH COUNCIL

An Ordinary meeting of Highley Parish Council was held on Tuesday 6th February 2018 at 7.00pm at the Severn Centre, Highley.

Present: Cllr. D.Tremellen – Chair, Cllrs. R.Honeybourne, A.Honeybourne, G.Court, D.Thakrar, N.Barker, R.Broome, D.Bayley
Clerk: Mrs.E.Preston

00. Parishioners Time - No Comments

Declaration of Pecuniary interests: Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interest maintained by the monitoring officer.

01. Apologies for absence. Apologies received Cllr. M.Phipson, Cllr. T.Holford, J.Marshall, M.Brooks, P.Atkinson - illness J.Law, – Holiday, and Cllr. Cllr. D.Bache – Personal. **RESOLVED** to accept apologies

02. To confirm the minutes of the meeting dated 9th of January 2018. It was **RESOLVED** to confirm the minutes as a true and correct record. Chair signed the minutes.

04. Matters arising from minutes:-

Road Safety Schemes

Barrier Repairs Ashleigh Garden –Awaiting further information.

Severn Centre Crossing Point- Shropshire Council - Awaiting start date for the scheme.

Redstone Drive. –This Scheme now to take place in the next financial year 2018/2019.

Problem Parking Areas, Woodhill Road, Main Road, High Street, Borle Brook Court, parking bays in the village centre – awaiting a reply from Shropshire Council.

CCTV System – Quotation for Maintenance work received. **AGENDA** next meeting.

Castle Inn – Shropshire Council looking at providing metal sheeting for the windows to replace the boarding that is presently covering the windows.

Skate Park Area surface improvements – meeting been held with Children. A clean up/tidy up day to be held on 22nd February with the youths .

Cedars Development – Chair D.Tremellen to perform the official ribbon cutting ceremony on Saturday 17th February 2018.

Youth Council – Cllr. Court arranging a meeting with the Youths for the 28th February to discuss this issue further.

Footpath Vicarage Lane/Rhea Hall – Shona Butter from Shropshire Council reported that this had now been carried out.

04. Correspondence:

SALC – AGM reconvened for Friday 23rd February 2018 – D.Tremellen to attend.

SALC – February Bulletin

Technical Services – CCTV Quotation for Maintenance

Brian Bunar- Borle Mill. Sent photographs of a recent car accident on Borle Mill. He said that he thought that the lane should now be marked as an accident black spot. Chair D.Tremellen gave the Parish Council details of the recent findings of the Highways Department at Shropshire Council.

Mark Blount Countryside Manager – informed the Council that they were applying to the RDPE tourism infrastructure fund for an extension to the visitor centre to provide a gallery/interpretation. Education facility.

SALC – provided a link to the consultation for the budget for Shropshire Council

SALC – Funding and Grants Bulletin – and GDPR update and briefing information 15th March 2018
Cllrs. D.Tremellen, G.Court, R.Honeybourne, A.Honeybourne, D.Bayley and Clerk E.Preston.

SALC – notes from meeting held with Local members of parliament

SALC – Newsletter from the Affordable Housing Team – Shropshire Council.

Mrs. Mary Butler wrote to the Parish Council regarding noise omissions from the Factory, New Road Highley. She also attached a petition from other properties within the area. Cllr. Court said that he had visited the property late night/early morning and said that at about 12.30am the noise level seemed to rise. He stated that Environmental Health at Shropshire Council were to put measuring equipment into the property. It was **RESOLVED** that the Parish Council were unable to take any actions on this until results were known.

Bridgnorth and South Shropshire Crucial Crew – Donation Request - **AGENDA** March meeting

05. To look at any planning applications received.

18/00375/TCA (Validated 17/01/2018) – Rose Cottage, Smoke Alley – To carry out works to trees (as per schedule attached to application within Highley Conservation area) – **RESOLVED** no objection.

18/00007/FUL – Proposed Replacement Dwelling at 3 Cherry Orchard, Severnside – Erection of one replacement dwelling – **RESOLVED** – no objection

Planning Decision

17/03482/TPO – 31 Sycamore Way – Proposed tree works to include the felling of one Oak /tree and one Ash Tree protected by The Bridgnorth District Council TPO 1978 – Decision – **REFUSE**

17/03890/FUL – Ship Inn, Severnside – Erection of single storey function room/dining room to existing building – Decision: **GRANT PERMISSION**

06. Scout/Brownie Hut – Grant Application – Further quotation received. **RESOLVED** to Grant £5,000 towards the project.

07. Report/Recommendations from Parish Council Committee/Working Groups.

Village Maintenance Group

It was resolved to recommend to the Parish Council that the plant colours for this year be Red/White/Blue.

Bill White Nurseries at Far Forest have agreed to supply the plants at a cost of £18.00 per Basket and £6.00 for the Short Troughs and £18.00 for the Long Troughs.

Cllrs. G.Court and J.Marshall to collect the baskets and troughs and empty them into the skip at the Severn Centre and then take the baskets etc. to Bill White for planting.

A list of volunteers provided by June Guest to be drawn up and a meeting arranged with the Village Maintenance Group and Volunteers to thank them for their help and discuss any issues they may have.

Village Maintenance/Road Group – A meeting held with Andy Oliver to look at highways issues. Mr. Oliver provided the Parish Council with details regarding the upcoming road works on the B4555.

08. Request for Donation from Wilkins Close Residents Association regarding the purchase of a Flower Tower. – **RESOLVED** that the Parish Council would purchase the tower and donate it to the Residents Association. The Residents association to plant and maintain the Tower. Abstained Cllr. Court, Cllr.Tremellen and Cllr.Broome.

09. Village Storage Container – from last meeting – Halo Leisure are trying to find space within the Centre for some internal storage. Clerk to ask Halo if the Parish Council would be able to replace the current storage shed within the pool grounds.

10. Halo – Severn Centre Advisory Board Meeting

Present: Halo Senior Management team: Scott Rolfe (CEO), Sara Gosling (Director of HR), Mike Smith (Director of Finance), Iain Hayes (Operations Director), Alex Haines (Partnership Manager.)

Shropshire Council: Chris Edwards (Head of Community and Infrastructure), Pete Davis (Leisure Manager), Vicky Turner (Community Enablement Officer), Dave Tremellen (Shropshire Councillor Highley), Gwilym Butler (Shropshire Councillor – Cleobury Ward)

Highley Parish Council: George Court, Ella Preston.

Apologies: Debbie Swales, Centre Manager. Diane Bayley, Highley Parish Council.

1. Scott Rolfe gave an overall view of the Halo Structure:-

They have 10 centres in Hereford, 8 in Bridgend, and 1 in Bridgnorth. 1 in Wiltshire and the Severn Centre. Employ 650 people and have a turnover of £14million (2017).

2. Alex Haines then explained about the Performance and Implementation plan for the Severn Centre:-

Signage replaced

Carried out Reviews of statutory Building Requirements, - Action plan in place

Fire Officer inspected the building - Action plan in place.

Meeting with Insurers for inspection of building 1/2/18

Café Lighting being replaced and lighting in Sports Hall being replaced by Easter.

James Lyle – Leisure Assistant from Bridgnorth is to lead on Miners Trial Triathlon.

Swimming Pool – Starting to prepare for opening

Recruiting for Lifeguard

All things identified by the Pool Board for phase two – Halo to look into costing and report back, this includes Disabled Hoist and Splash Pad.

Starting to prepare for the Grounds Maintenance contract at St. Marys Churchyard.

Halo to report to the Advisory Broad on a quarterly basis.

Staffing – Assessing the situation, using staff from Bridgnorth.at present. Debbie Swales is the Centre Manager. She is also the Manager at Bridgnorth Leisure Centre.

Colours Community Café – Had meeting with leaseholder regarding the contract.

Highley Carnival – confirmed they are happy for the Carnival procession to finish on the Severn Centre. George Court to liaise with Alex Haines.

It was **RESOLVED** that the Parish Council ask the Severn Centre to consider putting in a hot drinks machine for use when the Café was closed .

11. Shropshire Councillors Report – No written report but Cllr.Tremellen updated the Parish Council on the Highways Issues and the Finance of Shropshire Council.

12. Finance:

Viking Direct	Stationary	£95.29
H.M.Customs & Revenue	Tax and National Insurance	£68.86
M.E.Preston	Salary	£910.47
Eon	Street Lights	£155.64
Highley Guide and Brownies	Refurbishment to Hut (137)	£5,000
Severn Centre	Maintenance	453.40
Severn Centre	Room Hire	£38.40

Meeting closed 8.50pm.

Signed

Date: