HIGHLEY PARISH COUNCIL

An ordinary meeting of Highley Parish Council was held on Tuesday 4th July 2023 at 7.00pm at the Severn Centre, Highley.

**Present**: Chair T. Quinn, Councillors; T. Pinches, J. Law, A. Rodgers, D. Thakrar, P. Vinall, E. Moore, E. Aspin, C. Stanley

Clerk: H. Bowkett

Parishioners: Adrian Price, Alex Edwards and Rector Kina Robertshaw

Shropshire Councillor: Mark Williams

**00. Parishioners Time**

Rector Robertshaw introduced herself to the Council as the newly appointed Rector for the Parish of Highley.

**01.Apologies and reasons for Absence**

Cllr J. Griffin due to personal reasons- it was **RESOLVED TO ACCEPT** this apology.

Absent without apologies Councillors J. Law and J. Felix

**02.To confirm the minutes of the meetings dated Tuesday 27th June 2023**

It was **RESOLVED TO ACCEPT** the minutes as accurate and correct.

**03.Election of New Councillor**

It was **RESOLVED TO ACCEPT** to co-opt Alex Edwards as a Highley Parish Councillor.

**04. Clerks Update**

This month I have spent time dealing with complaints regarding the allotment plots on Silverdale terrace and Hagg Corner. I have been down to the sites and spoken with allotment holders and also met with contractors to source quotes to help fix the allotment issues raised. I then hope once this has taken place the empty allotments and neglected allotments can be rented to people who have been awaiting an allotment.

I have had parishioner complaints regarding grass cutting which I am in the process of trying to find the relevant organisation responsible for the area as it appears no one is quite sure who it belongs too. I have discovered a new grant that we may be eligible for to help with costs towards environmental maintenance and am in the process of applying for this.

Our Annual End of Year accounting has now been completed and sent, with a thanks to those councillors who could make the extraordinary meeting called.

Sadly, it was reported that our newly repaired and painted planters were attempted to be vandalised. Thankfully this was witnessed, and a member of the public stepped in to prevent this from happening. The police have been informed and are aware.

I am continuing to spend time advertising for both councillor vacancies and for a Parish Clerk.

**05.Correspondence- Including emails circulated to councillors and anything received after publication of the agenda**

SALC Bulletin

Town and Parish Council Survey 2023

Shropshire Healthier Weight Strategy

**06.Standing Orders- to be deferred until next full parish council meeting**

**07. Review of CCTV Policy- to be deferred until next full parish council meeting.**

**08. Policing Priorities-**

It was **RESOLVED TO ACCEPT** that the three policing priorities of Anti-social behaviour, drugs and speeding. It was noted that Highley Parish Council would like to express their displeasure at the lack of policing presence with Highley.

**09. Reports (if available)**

1. **Shropshire Councillors Report- none received.**

No written report was received by Shropshire Cllr M. Williams, however Cllr Williams attended at the end of the meeting to provide a quick verbal update. This consisted how he has helped some local parishioners with small jobs recently, he attended the carnival and helped through the event, and he will be attending a full Shropshire council meeting next week. Cllr Williams will be attending the medical team update tomorrow alongside Highley Parish Council Chair.

1. **Policing Report**

It was noted that the June report was not as substantive.

**10. To approve quote for clearance of allotment boundary on Hagg Corner**

It was **RESOLVED TO ACCEPT** the quote from D and K landscaping due to the time critical nature of the work needing to be carried out.

**11. Planning applications received**

**Applications:**

PLANNING REFERENCE: 23/02106/FUL

DEVELOPMENT PROPOSED: Application under Section 73A of the Town and Country Planning Act 1990 for the replacement of a dilapidated storm damaged agricultural building LOCATION: Coombys Farm, Severn Side, Highley, Bridgnorth, Shropshire.

OS REFERENCE: 375289 - 282008

APPLICANT: Mr Clive Herbert

It was **RESOLVED TO SUPPORT** this planning application.

**12.Finance:**

|  |  |  |
| --- | --- | --- |
| Highley Carnival  | Grant Request | 1000 |
| BA Shorthouses | Skip Hire | 195 |
| DK Landscaping  | Planting  | 850 |
| Severn Centre | Youth Club Room Hire | 150.96 |
| Severn Centre | Room and Office Hire  | 498.70 |
| Technical Services  | CCTV Maintenance  | 321.00 |
| H. Cordey  | Salary | 1057.09 |
| HMRC  | Tax and NI | 46.04 |
| SALC | Training | 125.00 |
| Bill White Nurseries | Hanging Baskets | 1099.80 |
| ICO | Information Governance | 35.00 |
| EE Limited  | Mobile Phone  | 38.44 |
| Victoria Turner | Internal Audit Fee | 250 |

It was **RESOLVED TO ACCEPT** these finance payments.

Signed Chair………………………………………………………. Date…………………………………………………………