### HIGHLEY PARISH COUNCIL

**An ordinary meeting of Highley Parish Council was held on Tuesday 5th July 2022 at 7.30pm at the Severn Centre, Highley.**

**Present**: Chair P., Vinall, Councillors; D.Thakrar, T.Quinn, E.Moore, T.Pinches , M.Moore, J., Felix, S.Ambrose, M. Williams

Shropshire Councillor: Mark Williams

Clerk: E.Preston

Assistant Clerk: H. Cordey

Parishioners: Howard Shaw, Liam Attwal, Roy Addlington

**00. Parishioners Time**

Mr. Howard Shaw has brought to the attention of the Parish Council the lack of bridleway on the new Colliers Way development. He also raised concerns over the safety of the railings installed on the corner of the turning for Colliers Way, as he has witnessed children using it dangerously.

Mr Liam Atwall wished to bring to the attention of the council the pedestrian crossing petition circulating the village with 138 signatures.

**01. Apologies for absence and reasons for absence**

Councillors: John Marshall due to holiday, June Law due to personal and Jack Bowkett due to work commitments. Apologies accepted. **RESOLVED AND ACCEPTED**

**02. To confirm the minutes dated 7th June 2022**

 **RESOLVED AND ACCEPTED**

**03. Shropshire Councillor Mark Williams**

Mark introduced himself to the Parish Council as the newly elected Shropshire Councillor. He states he has been currently working with parishioners who have approached him for assistance. He wanted to emphasise that he is available for both parishioners and councillors. Mark has been in the role for around a week at present and is looking forward to getting settled into the role.

**04. Matters Arising**

* **Youth Services – Highley Reach Report – Cllr. P. Vinall.** HAF programmes to take place during the school holidays.
* **Yellow Lines Update-** Report circulated with meeting which took place on 05.07.22 with Nick Newton. Cllr Thakrar brought to the attention of the council that he feels a disabled parking space is needed on the cost cutter car park **RESOLVED NOT TO ACCEPT.**
* **Update on The Shed Progress-** Aiming for the 18th/19th July for the new Shed to be in situ. The Shed have fundraised £1000, meaning a HPC contribution is now standing at approximately £1400. **RESOLVED TO PAY**
* Follow up on BMW on the Playing Fields- The police have pursued this matter, and it has resulted in the offender to pay for the damages caused due to the reckless driving which was captured by the CCTV.
* **Fix My street- Cllr. P. Vinall.** This is now live and active for both Councillors and Parishioners to use. Cllr Ambrose agreed to monitor this site and follow progress updates.
* **Resignation of Cllr. N. Waterson-** Cllr N.Waterson was thanked for her service to Highley Parish Council.

**0.5 Correspondence**

SALC – NALC Newsletter

SALC – Monthly Bulletin

**Police Survey-** This has been circulated to all Councillors prior to the meeting. Clerk Preston and Cordey will complete this on behalf of the Parish Council.

**Colliers Way-** It has been brought to the attention of the Council that Planning section 18 was discharged without the council’s knowledge. The most recent email regarding this state that Gemma Lawley will still aim to raise the matter with the developers of the site and still push for a developer contribution. Cllr Vinall shared his recent communication with Shropshire Council regarding the bridleway staying open within this site, which is currently not in situ. The loss of bridleway has been raised with the appropriate department within Shropshire Council.

**Hollywood Drive Road Closure** taking place on 8th August 2022 until the 12th August 2022.

**SALC Area committee meeting** is taking place on Monday 11th July at 7pm at Bridgnorth Fire Station.

**06.Planning**

**Applications:**

Reference:  22/02043/OUT  (validated: 15/06/2022)
Address:  Proposed Residential Development Land To The East Of, Blything Court, Highley, Shropshire
Proposal:  Outline application (all matters reserved) for the erection of 2No. dwellings
Applicant: Mr Peter Bache (Harroga, High Street, Highley, Bridgnorth, Shropshire, WV16 6JG)

**RESOLVED AND ACCEPTED with NO OBJECTIONS.**

Reference:  22/02692/FUL  (validated: 09/06/2022)
Address:  16 Willow Drive, Cockshutt, Highley, Bridgnorth, Shropshire, WV16 6ED
Proposal:  Erection of detached garage
Applicant: Mr David Wilson

**RESOLVED AND ACCEPTED**

**07.Churchyard Meeting Feedback**

Report circulated to all councillors. It was agreed to add the Churchyard tree for the next meeting’s agenda.

**08. Quotation for Triple Parish Noticeboard**

Quotation circulated to all councillors prior to the meeting. **RESOLVED AND ACCEPTED.**

**09. MUGA- verbal report from meeting**

Report has been circulated which details around £70,000 is needed to restore the MUGA at the Severn Centre. This will need to take place in collaboration with other agencies. Any councillors who feel they can contribute to this are welcome to attend further meetings.

**10. Civic Awards**

Can councillors forward nominations for Civic wards in writing to Clerk Cordey with their reasoning.

**11. Remit for Working Groups**

Cllr Vinal discussed that we can progress the working groups further and appoint a chair within each committee group and they can contain budgets. Each committee will now need to meet and write a remit and elect a chair within each group.

**12. Councillor Profiles for Forum**

Cllr Vinall brought to the attention to the Council that Councillors could provide information regarding themselves and their role within the Parish Council and publish this within Highley Forum. Thus, allowing parishioners to be familiar with the Parish Council.

**13. Airband request to talk to the Parish Council**

Airband have proposed to attend our next Council meeting on 26th July. **RESOLVED NOT TO ACCEPT.**

**14. Pedestrian Crossing close to Highley School**

A petition circulating the village has been brought to the attention of the Parish Council with 138 signatures asking for a formal crossing point to be installed between the bottom of Hazelwells Road and Ashleigh Gardens which is in close proximity of Highley Primary School. Cllr Vinall reminded the Council of the meeting notes circulated earlier with Nick Newton of Shropshire Council who has agreed to provide a traffic count in this area within September/October time which will monitor the volume and speed of traffic within this area. Cllr E. Moore brough to the attention the work that previous Shropshire and Parish Councillor D. Tremelen has done in this area in earlier years. Clerk Preston advised she is still pursuing the 20-mph zone surrounding Highley Primary School.

**15.Finance:** H. Cordey – Salary. M.E. Preston Salary. HMRC Tax & NI. OGL – Email System, H. Cordey Expenses, EON Street lighting, N Power Street Lighting, SJ Maintenance, Plus any cheques that come in prior to the meeting.

**16. Village Flowers**

Resolution under the Public Bodies admission to meeting act 1960 to exclude members of the press and public from the meeting due to the sensitive nature of the following business being transacted

 **Confidential Notes to Follow**

**14. Finance- RESOLVED AND ACCEPTED**

|  |  |  |
| --- | --- | --- |
| **Bill White Nursery** | **Hanging Baskets**  | **1071.60** |
| **HMRC**  | **Tax and National Insurance**  | **112.84** |
| **M.E.Preston** | **Salary**  | **1016.89** |
| **H.L.Cordey** | **Salary**  | **915.05** |
| **HMRC** | **Tax and National Insurance** | **112.84** |
| **OGL Computers**  | **E-mail System** | **187.34** |
| **EON**  | **Street Lights**  | **1254.00** |
| **OGL Computers** | **Contract** | **1,172.16** |
| **S.J Maintenance**  | **Maintenance** | **200** |
| **S.J Maintenance** | **Maintenance** | **180** |
| **SJ Maintenance** | **Maintenance** | **300** |
| **Save Our Shropshire** | **Course Fee** | **110.00** |
| **Shropshire Council** | **Election Fees** | **100** |
| **Stephen Bowkett** | **Plant Watering Services** | **600** |
| **Technical Services** | **Maintenance** | **132.99** |
| **Fairshare Credit Union** | **Fees**  | **1,400** |
| **NPOWER** | **Street Lighting**  | **1516.58** |
| **NPOWER** | **Street Lighting** | **3284.88** |
| **NPOWER** | **Street Lighting** | **179.28** |

**Signed ……………………………………….Chair Date: ……………………………………..**