

# **HIGHLEY PARISH COUNCIL**

An Ordinary meeting of Highley Parish Council was held on Tuesday 6<sup>th</sup> June 2017 at 7pm at the Severn Centre, Highley.

**Present:** Cllr. D.Tremellen – Chair, Cllrs. M.Brooks, R.Honeybourne, A.Honeybourne. T.Holford, J.Marshall, N.Barker, D.Thakrar, D.Bache, G.Court, P.Atkinson

Clerk: Mrs.E.Preston

Parishioners – 1

Star Housing – 2

## **00. Parishioners Time – No Comments**

**Declaration of Pecuniary interests:** Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interest maintained by the monitoring officer.

**01. Apologies for absence.** Apologies received Cllr. D.Bayley – work commitments – Cllr. J.Law, Holiday – Cllr.R.Broome, M.Phipson - illness. **RESOLVED** to accept apologies

**02. To confirm the minutes of the meeting dated 4<sup>th</sup> April 2017 –.**Following amendment requested by Cllr. Honeybourne – under correspondence “Clerk to write to Mr. Titlow” and item 10 Children's Play Activities Councillors R.Honeybourne and A.Honeybourne did not vote on this issue. **RESOLVED** to accept minutes as a true and correct record.

Chair proposed that Agenda Item 12 be discussed at the start of the meeting. **NO OBJECTIONS.** Chair Cllr.Tremellen left the room and took no part in the agenda item. Vice Chair D.Thakrar took the Chair.

***Resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.***

## **12. Complaint about the Conduct of a Parish Councillor**

Following receipt off a complaint and the request that the Vice Chairs of the Parish Council investigate the possible breach of its code of conduct by a Councillor

It was agreed, after investigation, this issue fell outside of the remit of the Parish Councils Code of Conduct and the Complainant has been advised that the correct procedure for any complaint about the possible breach of the Code of Conduct of the relevant Council, by a Councillor, should be referred to the Monitoring Officer at Shropshire Council, not to the Parish Council. The Complainant has been advised where to access the relevant documentation.

### **03. Matters arising from minutes:-**

#### Road Safety Schemes

Barrier Repairs Ashleigh Garden –Awaiting further information.

Severn Centre- Shropshire Council - Awaiting start date for the scheme.

Redstone Drive. – Alice Dilly provided updated details of the Traffic Calming Scheme at Redstone Drive.

Problem Parking Areas, Woodhill Road, Main Road, High Street, Borle Brook Court, parking bays in the village centre – awaiting a reply from Shropshire Council.

Churchyard –Meeting arranged for the 22<sup>nd</sup> June

Replacement of Setts – Village Centre – Graham Downes replied that they would look at incorporating the thoughts of the Parish Council into the scheme.

Swimming Pool Update – Cllr.Brooks said that the opening day for the pool had been successful. The consultation for the second phase of the upgrade, the Learner Pool, has shown that a splash pad was the preferred option.

CCTV System – Awaiting a response regarding funding application from the Police and Crime Commissioner. Andrew Gough from Shropshire Council informed the Parish Council that no decision on the applications would be taken until September 2017.

Dog Fouling – Awaiting response from St. Marys PCC on this issue.

Castle Inn – Clerk reported that she had contacted the Empty Homes Team at Shropshire Council who have stated that they have been unable to gain contact with the owners of the Castle, so the Council is looking at pursuing the owners to recover the debts owed with a view to applying for a Charging Order which will give them the opportunity to move the property forward. This is being led by the Council Tax team who are instructing the legal officers regarding the action.

Footpath Oak Street/Wilkins Close – Andy Oliver said that a section 81 notice had been raised with Severn Trent to repair the manhole cover. The Kerb is a bit more of an issue. The entire row across the junction of Wilkins Close are loose/broken so he would be raising an order to replace them all. They would also be liaising with Star housing for a contribution as a section of block paving behind the kerbs will need resetting at the same time. It is hoped the work will be scheduled as soon as possible so that the area remains safe.

Environmental Maintenance Grant – Clerk confirmed that Shropshire Council had awarded Highley Parish Council £1,426.96.

### **04. Correspondence:**

Shropshire Council –Date for the next Town and Parish Forum – 27<sup>th</sup> June – 10.00am – 12 noon at the Guildhall, Frankwell. Shrewsbury.

Shropshire Council – Confirmed the Tree Preservation Order for the Oak Tree on Land at the Telephone Exchange, Highley.

SALC – Newsletter

Claire Eccles – Information on a Cyber Security information event at Rhea Hall Community Room on Wednesday 21<sup>st</sup> June from 1pm to 3pm.

Shropshire Council – Big Lunch event 17<sup>th</sup>/18<sup>th</sup> June 2017

Shropshire Council – Health and Wellbeing Newsletter

### **05. To look at any planning applications received.**

17/02273/FUL – Proposed Dwelling North of Kinlet View – Bridgnorth Road – **RESOLVED** to **OBJECT** on the grounds of Access, and to request that a risk assessment is carried out by Highways.

Cllr.Tremellen declared a personal interest and took no part in the discussion.

17/02265/FUL – Single Storey side extension and change of use from shop to café – **NO OBJECTIONS**

17/02045/REM – Reserved matters pursuant to outline permission reference 16/03773/OUT dated 20<sup>th</sup> October 2016 for the erection of one bungalow to include appearance, landscaping, layout and scale – Proposed Dwelling adjacent Glen Tor, Bridgnorth Road – **NO OBJECTIONS**.

#### **06. Parish Council Accounts – To approve Internal Auditors Report and Statement of Assurance**

**RESOLVED** to accept Internal Auditors Report. Statement of Assurance approved.

#### **07. South Shropshire Futsol – Grant Request**

**RESOLVED** that a grant of £150.00 be awarded.

#### **08. Highley Cricket Club – Grant Request**

**RESOLVED** that a grant of £500 be awarded. Cllr.Bache abstained from the discussion/vote due to a personal interest.

It was also **RESOLVED** that for future grants that accounts would not be required if the grant is a one off award and below £500. All other requested would require the applicant to provide accounts.

**Amended minutes: Following discussions it was RESOLVED that his had not been agreed and that this be put on the September Agenda for further discussions.**

#### **09. Committee/Working Party Meeting – Cllr.Tremellen**

Cllr.Tremellen said that he would like all Committee and Working Parties to meet to arrange a schedule of works and dates for future meetings. Following discussions Committees and working parties to meet at an arranged date when required. All Councillors were reminded that it was important that they attend any meeting of a working party or committee if they have volunteered to serve on that committee.

#### **10. Severn Centre – Management Agreement Payment.**

**RESOLVED** That the Grant of £22, 800 be paid .Cllrs R.Honeybourne and A.Honeybourne declared an interest and took no part in the discussion.

#### **12. Complaint about the Conduct of a Parish Councillor – Moved to first item on Agenda.**

#### **13. Shropshire Councillors Report.**

Apart from the obvious changes of leadership of the council, Peter Nutting replacing Malcom Pate Cabinet Portfolio Holders have been reshuffled, so a few new faces introduced to the Executive, some of which have been as a result of vacancies caused by previous post holders stepping down as councillors, some of which are the result of appointments favouring those who supported the new Leaders challenge to Malcolm Pate that had a different ending than his last challenge in June last year, which resulted in him being sacked. Ever thus have the winds of fortune changed! Service Directors and Department Managers have also had their remits widened, reflecting the amalgamation of services to create a more integrated service delivery. A major shake-up of committee membership followed the

loss of Opposition Members (one Lib Dem, One Labour, and One Independent) that saw the ruling group gain three more seats at the local elections. I remain a member of the Independent Group at Shirehall, retaining my place on the Performance Management Scrutiny Committee and joining the Strategic Licensing Committee. Neither of those two committees have met since Full Council on the 18<sup>th</sup> May. My first meeting is the Licencing Committee on the 1<sup>st</sup> of June, with the first meeting of the Performance Management Scrutiny Committee (of this new Council Session) on the 7<sup>th</sup> June.

As I write (Afternoon 27<sup>th</sup> May) I am on notice to expect a call from BBC Radio Shropshire Breakfast Show at 08.30am on Tuesday 30<sup>th</sup>, to comment on Star Housings dropping their plans to charge residents of Wilkins Close for the use of a Community Room they have used, free of charge, since it was purpose-built as a Community Room 27 years ago.

You will now all have seen the proposed scheme for the Safety Zone on Redstone Drive. The speed cushions have been taken off the design, they were never part of the original request for a scheme to moderate speed and attempt to ameliorate the parking issues, they are no great loss and their removal avoids falling out with the schools neighbours. One thing did come out of the discussion around the Safety Zone was the possibility of a zebra crossing to replace the current pedestrian refuge crossing on the B555 above the Redstone Drive/Hazelwells Road junctions, improving safety at that spot whilst avoiding having to replace the barriers that obstruct agricultural machinery. That possibility is under consideration and will be passed to consultants Mouchel for design and will be subject to liaisons with the parish council.

#### **PROPOSED STANDING ORDERS MOVED FOR 10 MINUTES – *RESOLVED*.**

#### **14. Finance:**

|                      |                              |            |
|----------------------|------------------------------|------------|
| APS Pool Contractors | Swimming Pool Refurbishments | £23,647.20 |
| Severn Centre        | Room Hire                    | £109.20    |
| Eon                  | Street Lights                | £2655.00   |
| N.Power              | Street Lights                | £2416.87   |
| M.E.Preston          | Salary                       | £910.47    |
| Post Office Counters | Tax an National Insurance    | £68.86     |
| Shropshire Council   | Hagg Corner Allotments Rent  | £35.00     |
| Vicky Turner         | Internal Audit Fees          | £170.00    |
| Severn Centre        | Management Agreement         | £22,800.00 |
| Futsal               | Grant (137)                  | £150.00    |
| Highley Cricket Club | Grant (137)                  | £500.00    |

**Meeting closed 9.10pm**