HIGHLEY PARISH COUNCIL

Clerk: Mrs. H. Bowkett

Severn Centre, Bridgnorth Road, Highley, Nr. Bridgnorth WV16 6JG

Email: [clerk@highleyparish.co.uk](mailto:clerk@highleyparish.co.uk)

Phone: 07496821159

To: Highley Parish Councillors

The Public and Press

You are summoned to attend **an extraordinary meeting of Highley Parish Council** which has been convened by the Chair of the Council,which will be held on Tuesday 27th June 2023 at 7.00pm at the Severn Centre, Highley for the transactionof businessas set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting. If you wish to speak at the meeting, please contact clerk/chair prior to the start of the meeting.

H. Bowkett T.Quinn

Holly Bowkett Tom Quinn

Clerk Highley Parish Council. Chair of Highley Parish Council

**Agenda**

**00. Parishioners Time**

**Speaking at a Meeting** - You do not have the right to speak at a meeting unless invited to do so by the Council.

***Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member’s interest maintained by the monitoring officer.***

**01.Apologies and reasons for Absence**

**02.To confirm the minutes of the meetings dated Tuesday 6th June 2023**

**03.Correspondence- Including emails circulated to councillors and anything received after publication of the agenda**

Cost of living- Citizen’s advice bureau

Patient Letter- Highley Medical Practice

SALC- news bulletin

D-Day Anniversary- SALC

Star Council Awards 2023- ALC

Shropshire Street works- Upcoming Road closure of Borle Mill to Netherton Lane Junction

**04.** **Approval of accounts:**

**a) Sign off accounts as presented by Clerk**

**b) To consider Internal Auditor’s report**

**c) To complete Annual Audit form AGAR section 1**

**d). To complete Annual Audit form section 2 – accounting statements**

**e) To approve Asset Register**

**05. To consider grant application form from on behalf of Highley Carnival- to be circulated once received.**

**06. To approve quote for clearance of allotment boundary on Hagg Corner- quote to follow once received.**

**12. Planning applications received- plus any further applications after issue of Agenda**

**Applications:**

PLANNING REFERENCE: 23/02215/FUL

DEVELOPMENT PROPOSED: Erection of 1No eco dwelling and associated works.

LOCATION: Proposed Residential Development Land Southwest Of, Church Street, Highley, Shropshire,

OS REFERENCE: 373960 – 283435

APPLICANT: Mr Brian Cook

**12.Finance:** Internal auditors fee, Viking stationary, wavenet yearly fee, outstanding Severn centre invoices from last year, SLCC membership fee, plus any invoices that follow publication of agenda.