HIGHLEY PARISH COUNCIL

Clerk: Mrs. H. Bowkett

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To: Highley Parish Councillors

The Public and Press

You are summoned to attend **the meeting of Highley Parish Council** which will be held on Thursday 2nd March 2023 at 7.00pm at the Severn Centre, Highley for the transactionof businessas set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting. If you wish to speak at the meeting, please contact clerk/chair prior to the start of the meeting.

Holly Bowkett

Clerk Highley Parish Council.

**Agenda**

**00. Parishioners Time**

**Speaking at a Meeting** - You do not have the right to speak at a meeting unless invited to do so by the Council.

***Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member’s interest maintained by the monitoring officer.***

**01.Apologies and reasons for Absence**

**02.To confirm the minutes of the meetings dated Tuesday 7th February 2023**

**03. Liz from Bridgnorth Foodbank**

**04. Matters Arising**

**Feedback from NHS Representatives Drop In Session-** Cllr Vinall

**05. Correspondence**

**Upcoming closure of Netherton Lane-** circulated

**West Mercia Police Local Policing Community Charter-** email circulated

**NALC Newsletter-** forwarded

**Shropshire All Age Carers Survey-** circulated

**D. Bradley-** Letter regarding footpaths

**06. Upcoming Annual Parish Meeting**

**07.Maintenance Meeting Update- with Flower Bed Quotes to follow**

**08.Severn Valley Country Park- Report and Grant Requested Circulated**

**09.Annual Review of the Churchyard Contract- circulated**

**10. Clerk Salary- NALC Pay Recommendations- Revenue and Resources Recommendations to follow**

**11. Responsible Finance Officer- Revenue and Resources Recommendations to follow**

**12. Planning**

**Applications:**

**PLANNING REFERENCE:** 23/00496/CPE

**DEVELOPMENT PROPOSED:** The application is to regularise the use and lawful development of the 3 cabins on the south side of the site located at Ladymoor Cottage. All buildings have been used as holiday lets for over 4 years, therefore making this a lawful development. All the buildings are inside the residential curtilage and there has been no change of use to the land therefore, the proposal is considered lawful. LOCATION: Ladymoor, Severnside, Highley, Bridgnorth, Shropshire. OS REFERENCE: 375003 – 282784

**APPLICANT:** Mr And Mrs Taberner

**Reference:** 23/00065/OUT  (validated: 28/02/2023) **Address:** Land Rear Of Beech Croft, Vicarage Lane, Highley, Shropshire **Proposal:** Outline application for erection of 4No dwellings to include access, layout and scale  
**Applicant:** Mr Ron Whittle (11 Love Lane, Bridgnorth, Shropshire, WV16 4HD)

**Reference:** 23/00135/REM  (validated: 01/03/2023) **Address:** Proposed Residential Development Land To The East Of, Blything Court, Highley, Shropshire  
**Proposal:** Application for approval of reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline permission 22/02043/OUT for the erection of 2No. dwellings  
**Applicant:** Mr Alan Smithyman (AGS Properties Ltd, Lea Farm, Dallicot, Claverley, Bridgnorth, Shropshire, WV15 5PL)

**PLANNING REFERENCE -** 23/00659/TCA **DEVELOPMENT PROPOSED** - Reduce major branch up to 40% and cut back lighter branches by up to 2m of 1no Beech, cut back by 2m branch on the cemetery side and reduce weight of overhanging large branches over the bungalow garden by 10% of 1no Oak & cut back branches by up to 2m of 2no Silver Birch within Highley Conservation Area  
 **LOCATION: -** St Marys Church, Highley, Shropshire

**13.Finance:** H. Cordey – Salary. HMRC Tax & NI, EE parish council mobile phone, Office and Severn Centre Room Hire, Rialtas software, CMK Electrical, Plus any cheques that come in prior to the meeting.