HIGHLEY PARISH COUNCIL

Clerk: Mrs. H. Bowkett

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A meeting of the Revenue and Resource Committee was held on Tuesday 9th May at 6pm at Highley Parish Council Office within the Severn Centre.

Present

Councillors: Chair T. Quinn, T. Pinches, P. Vinall, D. Thakrar, A. Rodgers

Clerk: H. Bowkett

00. Parishioners Time (15 minutes) - Speaking at a Meeting - You do not have the right to speak at a meeting unless invited to do so by the Council.  If you wish to speak /attend, then you must contact the Clerk beforehand so that a link to the meeting can be emailed to you.

 ***Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member’s interest maintained by the monitoring officer.***

**01 Apologies for absence and reasons for absence**

Apologies received from John Marshall- **RESOLVED TO ACCEPT**.

**02 To confirm the minutes of the meetings dated Tuesday 28th February 2023**

It was **RESOLVED TO ACCEPT** these minutes.

**03 To appoint a new Street Light Maintenance Contractor- all quotes received.**

It was **RESOLVED TO ACCEPT** that Lightwire Electrical LTD is the company chosen company to undertake any repairs needed on Highley Parish Council Streetlights within the next 12 months. This is due to the competitive rate and the local based company does not require commitment to a long contract period.

**04 To appoint a Christmas Lights Installation Company- full quotes to be circulated once received**

It was **RESOLVED TO ACCEPT** to use lightwire as the Christmas light provider for this year 2023 based on both the detail of the quotes provided and cost effectiveness. Cllr Vinall extended thanks to Cllr Rodgers and Clerk Bowkett for all of the hard work undertaken in order to obtain these quotes and information.

**05 To approve this years hanging baskets- quote to follow once received**

It was **RESOLVED TO ACCEPT** to accept that Bill White nurseries would be used for 2023 hanging baskets.

**06 To approve a temporary clerk for maternity cover.**

It was discussed that there is a need for a employment committee in the future.

It was **RESOLVED TO ACCEPT** that Clerk Bowkett will complete the job specification to be approved by Chair and Vice Chair before publication with a possible pay rate ranging from £10.53 up to £15.67 based on NALC recommendations, dependant on candidate’s experiences, with a range of hours between 18-25. The interview process will be continued by the Council Chair, Vice Chair and Clerk Bowkett before returning to Full Council for final approval.

Signed……………………………………………………. Date…………………………………………………