### HIGHLEY PARISH COUNCIL

**An ordinary meeting of Highley Parish Council was held via video conferencing on Tuesday 8th September 2020 at 7.00pm .**

**Present**: Chair :Cllr.M.Brooks . Cllrs**.**  P.Vinall, D.Bayley, N.Barker, D.Tremellen, J.Law

Clerk: Mrs.E.Preston

Parishioners: 0

**00.Parishioners Time** - No Parishioners present.

**01. Apologies for Absence**

Apologies received Cllr. M.Phipson, A.Honeybourne, R.Honeybourne– unable to access zoom. Cllrs. R.Broome, J.Marshall. G.Court , D.Thakrar- personnel

No apologies received – P.Atkinson

**02. Mr. Scott Rolfe / Mr. Ian Haines**

Chair M.Brooks welcomed Mr. Rolfe and Mr. Haines to the meeting . He said that the Parish Council had sent a list of questions to Mr. Rolfe and asked if he would address these first.

**CCTV** – works internally but does not work externally. Mr. Rolfe stated that the external cameras have not worked since they took over. They have no plans to repair these cameras due to the cost. He said that they do not have the funds available. Cllr.Vinall said that he thought that it was important that these cameras were working as it would have helped to identify the problems that have recently occurred with the break in at the pool and anti-social behaviour at the Severn Centre . Cllr. Tremellen said that the cameras were working but they were pointing in the wrong direction. Mr. Rolfe said that he would investigate this and report back to the Council.

 **Opening hours**- Halo do not have a fixed plan to reopen the Centre on the full hours at present. They are looking at increasing this when they know how the situation with Covid develops . Cllr. Bayley asked if they had lost much business during this time, and if they had any figures to show how much revenue has been lost due to Covid. Mr. Rolfe said they did not have this figure available.but would let the Parish Council have the monthly report that is sent to Shropshire Council

**Plans to increase Business at Centre** – No specific plans to increase activities at present. Have employed a Centre Manager . Halo are looking to raise finance to replace some of the fitness equipment and pumps at the pool. Current employees are in the process of taking other courses which will allow them to put on more activities.

Cllr. Barker asked at what point will Halo be reviewing the viability of the centre. Mr. Rolfe said that they had planned to do this but with the Covid situation this has been put on hold. Shropshire Council have agreed to assist with additional finance until the end of the year. If all the expected plans happened the Centre should remain stable and viable.

Cllr. Bayley asked if it had been considered asking people instead of freezing their membership too to consider converting it to a charitable donation. Mr. Rolfe said the feedback received had been very mixed. He would not hold out much hope that it would be successful. They had froze the membership instead because they saw that Customers were panicking at the start of the lockdown and cancelling their membership ,so they contacted them and told them they would freeze the membership until such time the Centre was able to reopen. This had seemed to work well.

Mr. Rolfe offered for a representative to attend any Parish Council meeting to give a report to Councillors.

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**03. Co-option of Parish Councillor**

 MrA.Rodgers had applied to fill the vacant position on the Council .It was ***RESOLVED*** that Mr. Rodgers be co-opted onto the Council.

**04 To confirm the minutes of the meeting dated 14th July 2020, 30th July 2020, and 20th August 2020. – RESOLVED**to accept minutes from all meetings . Chair to sign minutes

**05 Matters Arising**

CCTV – Technical Services stated that there was a delay in getting some of the parts but hoped to start in September. They have been out to look at the system and identified a problem with a tree obscuring the ANPR camera at Hazelwells Road. Clerk to contact Martin Sutton at Shropshire Council to look at this issue. Cllr.Tremellen said that he had been out to look at this and thought it was an easy to solve problems with some pruning of the low branches.

A quotation had been received for the CCTV at the Severn Centre. Scott Rolfe to look at the CCTV that is currently on the Severn Centre to see if it could be repaired. . Cllr.D.Tremellen and Cllr.Vinall to meet with Technical Services to look at the quotation for the additional camera on the Severn Centre

Youth Project – Cllr. Vinall said that the Working Party had now been set up. He was keen for a meeting to take place. When the team is set up it was hoped to visit other Youth Centres and talk to them. Cllr.Vinall gave details of people who would be willing to put on activities for the youth project.

Bus Shelter Village Centre – Information sent to all Councillors. It was ***RESOLVED*** that if no suitable alternative could be found to the problems of the bus shelter, it be moved to another location. A meeting with Shropshire Council to be held to look at a suitable location to relocate the bus shelter to. Our Village Maintenance Contractor is also going to look to see if a purpose made shelter could be made for this area.

Land East off Bridgnorth Road – Public Open Space land/Crossing point. ***RESOLVED*** to write to inform TC Homes that the Parish Council do not wish to adopt the public open space land.

Remembrance Concert – Clerk informed the Council that due to Covid restrictions this concert had now been postponed

Christmas Light Switch on – Clerk informed the Council that due to Covid restrictions the switch on event had now been cancelled. The lights and Tree will still be erected.

Container**-** The one Container purchased by the Council is not big enough to put the large Christmas Lights into . Clerk said it can be exchanged at an additional cost of £1200 for a 20ft container***. RESOLVED***. That this be exchanged.

CCTV Monitoring – Cllr. P.Vinall and D.Tremellen now trained to view the CCTV.

**06.Correspondence** (All correspondence emailed to Councillors) – no comments

**07. Planning**

Erection of two storey side extension and front porch 23 Rhea Hall Estate – ***RESOLVED - No*** Objections.

**08. Shropshire Councillors Report**. – Cllr.D.Tremellen.

Shirehall – Cllr.Tremellen said that a Report had been produced condemning Shirehall and the costs to repair the building. It was now proposed to have staff working either from Home or other premises around the County and close Shirehall. It is making it exceedingly difficult to contact officers at Shirehall. Shropshire Councillors were not consulted about this proposal. The first that they knew about it was in an email sent out to all Staff.

Wrens Nest – Extensive Land Clearance has been carried out in this area. Shropshire Council were contacted and had reacted quickly to look at this. As far as they are concerned officially there is nothing they can do about this now as it is just land clearance. They will continue to monitor the situation.

Road Repairs. - These are being carried out on Bridgnorth Road at Sutton in October. The road will be closed for 7 days between the hours of 9.00am and 4pm.

**13. Finance:**

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| ***Vicky Turner*** | ***Internal Audit Fees*** | ***£170.00*** |
| ***SALC*** | ***Communication Training C Cllr.Vinall. E.Preston*** | ***60.00*** |
| ***M.E.Preston*** | ***Salary*** | ***993.54*** |
| ***HMRC*** | ***Tax & NI*** | ***67.36*** |
| ***S.J.Maintenance*** | ***Maintenance Issues*** | ***240.00*** |
| ***S.J.Maintenance*** | ***Maintenance Issues*** | ***270.00*** |
| ***Shorthouses*** | ***Skip Hire*** | ***175..00*** |

Meeting Closed 8.55PM

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Signed: ……………………………………………………Chair Date: ……………………………………………..